

National Postgraduate Medical College of Nigeria
(Established By Law in 1979, CAP N59, LFN 2004)
Km 26 Lagos-Badagry Expressway, Ijanikin,
P. M. B. 2003, Ijanikin, Lagos Tel. 01-2913110, 01-3422586
Website: www.npmcn.edu.ng
E-mail: registrar@npmcn.edu.ng

Invitation for Pre-Qualification of Contractors for Digitization of Records of the College

(1) Introduction:

The Management of National Postgraduate Medical College of Nigeria, Ijanikin, Lagos hereby invites reputable and suitably qualified contractors for digitization of records of the college.

Eligibility for Pre-Qualification:

In order to be considered for pre-qualification, interested bidders must submit the following:

- (i) Certificate of registration with Corporate Affairs Commission (CAC)
- (ii) Evidence of current tax clearance
- (iii) Company Audited Account for the last three (3) years
- (iv) VAT registration and evidence of remittance
- (v) Evidence of experience with similar jobs in the last three years. This should include the scope, volume of work and the amount which should be verifiable
- (vi) Certificate of completion of (v) above
- (vii) Evidence of financial capacity to handle the job and bank support.
- (viii) Company profile including name and technical qualification and experience(s) of key personnel.

(3) Submission of Pre-Qualification Documents

The completed pre-qualification documents should be enclosed in sealed envelopes and marked “**Prequalification documents for the digitization of records of the College**” and addressed to:

The College Registrar

National Postgraduate Medical College of Nigeria

Km, 26 Lagos -Badagry Expressway, Ijanikin, Lagos

(4) The completed pre-qualification document should be submitted in Tender Box between 8:00am-4:00pm on working days in the office of the College Registrar, National postgraduate medical College of Nigeria, Ijanikin, Lagos on or before 23rd December 2014.

(5) Note

(i) This is not An Invitation to Tender

(ii) Only pre-qualified companies/ contractors will be contacted to submit their financial bids.

(iii) The College reserves the right to reject any or all pre- qualification documents

Professor O. A. Atoyebi, FMCS

College Registrar